

# Public Document Pack



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

Governance and Democratic Services

Civic Centre 3

High Street

Huddersfield

HD1 2TG

**Tel:** 01484 221000

Please ask for: Penny Bunker

Email: penny.bunker@kirklees.gov.uk

Friday 8 September 2017

## Notice of Meeting

Dear Member

### Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Monday 18 September 2017**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Julie Stewart-Turner  
(Chair)  
Councillor Gulfam Asif  
Councillor Cahal Burke  
Councillor Elizabeth Smaje  
Councillor Rob Walker

# Agenda

## Reports or Explanatory Notes Attached

---

**Pages**

**1: Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

---

**2: Minutes of Previous Meeting**

1 - 4

To approve the Minutes of the meeting of the Committee held on 3<sup>rd</sup> July 2017.

---

**3: Interests**

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

---

**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

---

**5: Approval of Scrutiny Panel Work Programmes**

7 - 16

The Overview and Scrutiny Management Committee will consider the proposed work programmes for the scrutiny panels for the 2017/18 municipal year. (Please note some work programmes will follow).

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

---

**6: Statutory Item - Update on preparation for winter flooding**

17 - 22

As part of Scrutiny's statutory responsibilities it will consider the work being undertaken in preparation for winter flooding within the Kirklees District.

Contact Officer: Tom Ghee – Group Engineer, Flood Management  
Tel: 01484-221000

---

**7: Lead Members Update Report**

The Scrutiny Panel Lead Members will provide an update on the work they have undertaken since the last meeting.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

---

**8: Forward Plan of Key Decisions/Private Decisions**

23 - 34

To note the current plan of Key Decisions and Private Items.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

---

**9: Schedule of Meetings 2017/18 / OSMC Work Programme**

35 - 38

To consider the arrangements for meetings of the Management Committee 2017/18 and note the current work programme.

Meetings of the Management Committee are proposed for the following dates:

27 November 2017  
15 January 2018  
12 March 2018

Please note that outcome based accountability training will take place on Monday 30 October 2017 10-12noon.

Contact Officer: Penny Bunker – Governance and Democratic Engagement Manager Tel: 01484-221000

---

Contact Officer: Penny Bunker

## KIRKLEES COUNCIL

### OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

**Monday 3rd July 2017**

Present: Councillor Julie Stewart-Turner (Chair)  
Councillor Gulfam Asif  
Councillor Cahal Burke  
Councillor Rob Walker

Apologies: Councillor Elizabeth Smaje

#### **3 Membership of Committee**

Apologies for absence were received from Cllr Elizabeth Smaje.

#### **4 Minutes of Previous Meetings**

The minutes of the meeting of the Committee held on 24 April and 24 May 2017 were proved as correct records.

#### **5 Interests**

No interests were declared.

#### **6 Admission of the Public**

The Committee determined that all agenda items would be considered in public session.

#### **7 Appointment of Co-optees for 2017/18**

The Management Committee considered a report which set out the proposed allocation of Scrutiny Co-optees within the Scrutiny Panel structure for the 2017/18 municipal year.

The Management Committee noted that during the previous municipal year a number of Scrutiny Co-optees had stepped down for a range of personal reasons. The Management Committee formally thanked John Briggs, Christopher Horner and the Rev. Richard Burge for their significant contributions as Scrutiny Co-optees. It was noted that the Rev. Richard Burge had served as a statutory education co-

## **Overview and Scrutiny Management Committee - 3 July 2017**

optee for the Diocese, for 10 years. The Diocese was currently considering a new nomination for the role.

The Committee noted the proposed allocation of places across the four standing Scrutiny Panels, as set out in section 2.1 of the report. The report highlighted that due to the retirement of some Co-optees there were insufficient Co-optees to allocate people with appropriate experience to the Corporate Scrutiny Panel. It was suggested that 2 former Co-optees, Linda Summers and Jeff Peers had indicated that they would be willing to serve for an additional year until such time as new Co-optees could be appointed and trained for the role.

### **RESOLVED -**

(1) That the Scrutiny Co-optees be reappointed for the 2017/18 municipal year and allocated to panels as set out in the report.

(2) That a formal letter of thanks be sent by the OSMC to those Co-optees who had stepped down.

(3) That consideration be given to a Co-optee recruitment exercise later in the municipal year.

## **8 Overview and Scrutiny 2017/18**

The Management Committee considered information on the arrangements for Overview and Scrutiny in the 2017/18 municipal year, including the approach, developing the work programme and the role of panel lead members. Jacqui Gedman, Chief Executive attended for this item.

Councillor Stewart-Turner discussed a brief guide to overview and scrutiny with Committee Members to reiterate the approach to scrutiny and the underpinning principles of scrutiny in Kirklees. The guide referenced the outcomes of the work of the Kirklees Democracy Commission that had concluded that the scrutiny function needed changes to approach, culture, and profile within the Council. It was suggested there should be greater focus on the scrutiny of strategic priorities, early dialogue as part of the decision making process and much greater citizen involvement in the scrutiny process. It further acknowledged that there was a responsibility on decision makers to share information as early and openly as possible. The guide indicated that a more detailed note and checklist would be made available to standing scrutiny panels to help prioritise issues for the work programme.

In discussing the report it was noted that some members were concerned that information that had been requested was not always forthcoming to scrutiny members. Councillor Stewart-Turner encouraged members to bring issues back to the Management Committee for discussion where there were concerns about a lack of response.

## Overview and Scrutiny Management Committee - 3 July 2017

Jacqui Gedman, Chief Executive emphasised that Cabinet Members were keen to engage with Scrutiny. The Leader of the Council was keen that scrutiny meetings should be webcast to try to ensure a more accessible scrutiny function and a transparent holding to account.

Ms Gedman circulated a draft list of policy reviews planned for 2017/18. These included early reviews on air quality, waste management and housing. There was an opportunity for scrutiny to play a more visible role in policy development work in providing challenge as policies were being formulated.

Ms Gedman also circulated to the Committee a suggested approach to Cabinet Portfolio Holders attendance at Scrutiny Panel meetings. It was suggested that sessions focus on a discussion about a particular subject area within the portfolio and an update on policy development work from portfolio holders. Officers would be in attendance with portfolio holders and where appropriate, contribute to the discussion. It was further suggested that written responses to questions put at meetings, including providing supplementary information could, where appropriate be provided through written responses.

The Management Committee was broadly in agreement with the proposals however it was felt that there needed to be flexibility. The comment regarding Cabinet and Scrutiny liaison sessions being webcast was not agreed as it was felt these liaison (briefing) sessions were better considered informally due to the nature of the developmental work under discussion.

Ms Gedman emphasised that each standing panel would have a Director lead who would help panels to filter information and help in identifying issues for scrutiny. It was also noted that a strategic agenda plan was being prepared and would be shared with Overview & Scrutiny.

It was suggested that briefing sessions could be used to help identify areas for scrutiny and planning appropriate areas of focus, which would provide a better webcast meeting.

The Committee continued to discuss scrutiny training available for members and it was agreed that chairing scrutiny training should be investigated. It was emphasised that the Local Government Association provided training including particular emphasis on children's services portfolios.

The Management Committee thanked Jacqui Gedman, Chief Executive for attending the meeting.

### **RESOLVED -**

(1) That the guidance note on the principles of the approach to Overview and Scrutiny in 2017 be noted.

(2) That the paper on Cabinet Portfolio Holders attendance at Overview and Scrutiny, and the draft policy development work programme, be noted.

(3) That Jacqui Gedman be thanked for attending the Committee meeting and discussing how Scrutiny might work in the new municipal year, including LGA training and the important work of the Children's Scrutiny Panel.

**9 Schedule of Meetings 2017/18**

The Management Committee considered arrangements for meetings in the 2017/18 municipal year. It was agreed that the Management Committee would schedule a meeting every two months, with scrutiny panel meetings meeting every four to six weeks. It was agreed that OSMC meetings would take place on Monday mornings.

**RESOLVED –**

That meetings of the Overview & Scrutiny Management Committee be held every two months on a Monday, commencing in September 2017.



<b>KIRKLEES COUNCIL</b>			
<b>COUNCIL/CABINET/COMMITTEE MEETINGS ETC</b>			
<b>DECLARATION OF INTERESTS</b>			
Overview & Scrutiny Management Committee			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: ..... Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**Name of meeting:**

**Date:** 11 September 2017

**Title of report:** Proposed Scrutiny Panel Work Programmes 2017/18

**Purpose of report:** For the Scrutiny Committee to formally consider and approve the proposed Scrutiny Panel work programmes for the 2017/18 municipal year

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>	Not applicable
The Decision - Is it eligible for call in by Scrutiny?	Not applicable
Date signed off by <u>Strategic Director</u> & name  Is it also signed off by the Service Director for Finance IT and Transactional Services?  Is it also signed off by the Service Director for Governance and Commissioning Support?	
Cabinet member <a href="#">portfolio</a>	n/a

**Electoral wards affected:** none specific

**Ward councillors consulted:** Not applicable

**Public or private:** Public

## 1. **Summary**

- 1.1 One of the roles of the Management Committee is to co-ordinate the work programmes of the four Scrutiny Panels and to monitor progress in delivering those work programmes throughout the year. This report advises the Committee on the work programmes that are proposed by the four Scrutiny Panels for 2017/18 and seeks confirmation on how progress will be monitored.

## 2. **Information required to take a decision**

### 2.1 Work Programmes 2017/18

At the end of the last municipal year the Overview & Scrutiny Management Committee identified a long list of potential items to roll forward for the Scrutiny Work Programme in 2017/18. In May 2017, the Annual Meeting of Council established four Scrutiny Standing Panels.

Each of the Scrutiny Panels has drafted a work programme which prioritises suggestions from the OSMC, the Panel Lead Members, members of the panel, the Cabinet portfolio holder(s) and Strategic Directors. Some Panel meetings are still to finalise draft programmes so further information will follow at the meeting. Appended is the proposed work programme for the Health and Adult Social Care Scrutiny Panel. Other panel information will follow.

At a time when the Council is involved in managing a period of intense change, it is important that the Scrutiny Work Programme focuses on strategic issues that are of a high priority. Consideration should also be given to the pressure on senior officer resources in timetabling Scrutiny work.

### 2.2 Overview & Scrutiny Management Committee - Monitoring Progress

The Committee is responsible for monitoring progress against the work programmes. During 2016/17 Lead Members reported back to every meeting on work they have undertaken as part of their portfolio responsibilities since the last meeting of the Panel. In addition the Lead Member for the Health and Social Care Scrutiny Panel attended the OSMC on a quarterly basis to update on the work of the panel.

In 2017/18 the OSMC will be meeting every two months. It is suggested that Scrutiny Lead Member Feedback is included as a standing item so that lead members can provide an update on the work of their panel. Progress on the work of Joint Health Scrutiny Panels will also be reported to the OSMC as appropriate.

## 3. **Implications for the Council**

The Scrutiny work programme will consider work within each of the areas below.

### 3.1 **Early Intervention and Prevention (EIP)**

No specific implications

### 3.2 **Economic Resilience (ER)**

No specific implications

- 3.3 **Improving Outcomes for Children**  
No specific implications
- 3.4 **Reducing demand of services**  
No specific implications
- 3.5 **Other (eg Legal/Financial or Human Resources)**  
No specific implications

4. **Consultees and their opinions**

The Scrutiny Panel work programmes are determined by all members of the Panel following detailed discussions with / submissions from Cabinet Members and Strategic Directors regarding priorities.

5. **Next steps**

If the recommendations are agreed then the Lead Members will provide updates on progress of their Panels to the Overview & Scrutiny Management Committee on 27 November 2017.

6. **Officer recommendations and reasons**

That the Management Committee consider and approve the proposed Scrutiny Panel work programmes and the arrangements for monitoring the work of the Panels throughout the year.

7. **Cabinet portfolio holder's recommendations**

Not applicable.

8. **Contact officer**

Penny Bunker, Governance and Democratic Engagement Manager  
Tel: 01484 221944 E-mail: [penny.bunker@kirklees.gov.uk](mailto:penny.bunker@kirklees.gov.uk)

9. **Background Papers and History of Decisions**

n/a

10. **Service Director responsible**

Julie Muscroft; Assistant Director: Legal, Governance & Commissioning

This page is intentionally left blank

**HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL - WORK PROGRAMME 2017/18**

**MEMBERS:** Cllr Liz Smaje (Lead Member), Cllr Jean Calvert , Cllr Richard Eastwood, , Cllr Fazila Fadia, Cllr Richard Smith, Cllr Sheikh Ullah, Peter Bradshaw (Co-optee), David Rigby (Co-optee) , Sharron Taylor ( Co-optee)

**SUPPORT:** Richard Dunne, Principal Governance & Democratic Engagement Officer

<b>FULL PANEL DISCUSSION</b>	
<b>ISSUE</b>	<b>APPROACH AND AREAS OF FOCUS</b>
<p><b>1. Financial position of North Kirklees CCG and Greater Huddersfield CCG</b></p>	<p>The Panel has received an update on the CCG’s financial position and agreed to continue to monitor the CCG’s finances to include:</p> <ul style="list-style-type: none"> <li>• A focus on the work being undertaken to reduce costs and increase efficiencies to include :                             <ul style="list-style-type: none"> <li>○ Monitoring the impact of the ‘Talk Health Kirklees’ campaign.</li> <li>○ Assessing the various CIP’s and reviewing the impact of any proposed changes to the commissioning of services.</li> </ul> </li> <li>• Considering the wider transformation programmes being undertaken by both Greater Huddersfield CCG &amp; North Kirklees CCG to include assessing their contribution to increasing efficiencies and impact on services.</li> </ul> <p>The Panel has also agreed to include the CCGs Primary Care Strategies in this item to consider if there are any specific elements that contribute to the innovation and efficiency of primary care services</p>
<p><b>2. Kirklees Health and Wellbeing Plan (Sustainability and Transformation Plan ) and Kirklees Joint Strategic Assessment (KJSA)</b></p>	<p>To maintain an overview of the Kirklees Health and Wellbeing Plan and the KJSA including :</p> <ul style="list-style-type: none"> <li>• Progress of the implementation of the plan;</li> <li>• Monitoring impact of changes;</li> <li>• Assessing how local changes fit/link with the wider transformational changes taking place across West Yorks</li> <li>• How the plan links to the West Yorks Sustainability and Transformation Plan (STP)</li> <li>• An overview of the process that is followed in the development of the KJSA</li> <li>• Presenting an example of the work that is carried out on updating a section of the KJSA</li> <li>• Outlining the approach that is taken to implementing actions to address the issue(s) and monitoring progress</li> </ul> <p>This item has been included in a themed discussion covering the work of the Health &amp; Wellbeing Board that will include the Better Care Fund.</p>

<b>FULL PANEL DISCUSSION</b>	
<b>ISSUE</b>	<b>APPROACH AND AREAS OF FOCUS</b>
<p><b>3. Healthwise Optimisation Programme</b> An initiative being considered by the CCG's that will support people prior to surgery who are deemed to be at higher risk of complications that can occur during or after surgery. Initial areas of focus will cover obesity and smoking.</p>	<p>Consider how the programme will operate to include planned timescales for implementation of the programme.</p> <p>This item has been scheduled for discussion at the meeting 3 October 2017.</p>
<p><b>4. Integration of Health and Social Care</b> The integration of Health and Social Care is at the centre of government reforms and with the introduction of STP's there is a clear expectation for there to be significant measurable progress in health and social care integration by 2020.</p>	<p>To maintain an overview of progress of the Integration of Health and Social to include: considering how performance will be measured; assessing the pace of change; and reviewing the impact on the standard and quality of services being delivered in Kirklees.</p> <p>In addition the Panel will also consider the overall impact of the reductions in budgets across the whole of the health and social care economy to include assessing if there is any disproportionate impact on certain groups.</p> <p>This item has been scheduled for discussion at the meeting 14 November 2017.</p>
<p><b>5. CQC Inspections</b></p>	<p>To maintain an overview of the progress of the Action Plans developed by a number of local providers following an CQC inspection including:</p> <ul style="list-style-type: none"> <li>• South West Yorkshire Partnership NHS Foundation Trust</li> <li>• Mid Yorkshire Hospitals NHS Trust</li> <li>• Calderdale and Huddersfield NHS Foundation Trust</li> <li>• Locala Community Partnerships</li> </ul>
<p><b>6. All Age Disability and Adult Pathways</b></p>	<p>The Panel to receive updates on the work that is being done on developing the All Age Disability and Adult Pathway workstreams.</p> <p><u>Panel meeting 4 July 2017.</u> The Panel received an update on the work that is being developed on Adult Services Pathways that included an overview of the key areas of transformation.</p>



FULL PANEL DISCUSSION	
ISSUE	APPROACH AND AREAS OF FOCUS
	The Panel has requested further information that provides an overview of the timescales and key milestones for the various transformational work streams and redesign of the Adult Services pathways and the headline financial figures that outline where the projected savings will be achieved.
<p><b>7. The Healthy Child Programme (0-19 services)</b></p> <p>The Kirklees Integrated Healthy Child Programme (KIHCP) is seen as a catalyst for transforming work with children and young people across a range of systems, interventions, sectors and services over the next 5 -10 years.</p>	<p>7 March 2017 - The Panel were presented with an update on the KIHCP procurement process; the approach being taken to implementing the programme; and progress of implementation.</p> <p>The Panel has agreed to maintain an overview of the development of the service to include progress on implementation; and an update on how the key risks/issues have been managed as outlined in the March report (attached).</p> <p>This item has been scheduled for discussion at the meeting 12 September 2017.</p>
<p><b>8. Integrated Wellness Model</b></p> <p>The wellness approach goes beyond looking at single-issue, healthy lifestyle services with a focus on illness, and instead aims to take a whole-person and community approach to improving health. Based on self-care and intervening as early as possible but as late as necessary, it is clear that individuals who manage their own lifestyles are healthier, more productive, have fewer absences from work, and make fewer demands for medical and social services.</p>	<p>7 March 2017 - The Panel received an update on the progress of work that has taken place to develop a Kirklees Wellness Model. Panel has agreed to keep the issue on the Work Programme with a focus on:</p> <ul style="list-style-type: none"> <li>• Scoping out the detail of the Wellness Model’s functions;</li> <li>• Developing the details for the Service Specification;</li> <li>• Producing a timeline to include key milestones and decision making;</li> <li>• Understanding the outcomes and impact for service users; and</li> <li>• Clarification on what services/provision will align virtually or work on the periphery of the model.</li> </ul> <p>This item has been scheduled for discussion at the meeting 12 September 2017.</p>
<p><b>9. Robustness of Adult Social Care</b></p>	<p>Panel will focus on the new contract for homecare provision; state and resilience of the adult social care market; and an update on preparations for winter.</p> <p>This item has been scheduled for discussion at the meeting 3 October 2017.</p>

<b>FULL PANEL DISCUSSION</b>	
<b>ISSUE</b>	<b>APPROACH AND AREAS OF FOCUS</b>
<b>10. Attention Deficit Hyperactive Disorder (ADHD) – Adults</b>	4 April 2017 - The Panel were presented with an update on waiting times and numbers for Adult ADHD and an overview of the work that was being developed to enhance the capacity of service and improve the consistency of the service delivered across West Yorks. The Panel has agreed to arrange a further written update at a date to be confirmed.
<b>11. Quality of Care in Kirklees</b>	In April 2017 CQC presented to the Panel an outline of its activity and an overview of the outcomes of the inspections in Kirklees. It was agreed that a further update be arranged with a focus on adult social care.  Panel has agreed to schedule a discussion towards the end of the 2017/18 municipal year.
<b>12. Suicide Prevention</b> The House of Commons Health Committee has recommended to Government that health overview and scrutiny committees should be involved in ensuring effective implementation of local authorities' suicide prevention plans. This should be established as a key role of these committees. Effective local scrutiny of a local authority's suicide prevention plan should reduce or eliminate the need for intervention by the national implementation board.	The Panel will need to view and assess the Kirklees Suicide Prevention Plan and agree its approach to monitoring the effectiveness of the Plan.
<b>13. Changes to Podiatry Services – outcomes of consultation</b>	A report on the outcomes of Locala's consultation on the Changes to Podiatry Services is scheduled to be considered by the Panel at the meeting 14 November 2017.

<b>FULL PANEL DISCUSSION</b>	
<b>ISSUE</b>	<b>APPROACH AND AREAS OF FOCUS</b>
<p><b>14. Mental Health Services – Transformation Programme</b>                      SWYPFT are continuing to work through a major service transformation programme with a focus on: recovery; putting more people in charge of the care they get; providing more support to people when they need it; helping people to leave hospital when they are ready; and ensuring that GP’s stay at the heart of care.</p>	<p>Panel to receive an update on the progress of the programme including: an overview of the key services that are/have been transformed; details of where implementation has taken place; and an overview of emerging outcomes including lessons learned.</p>
<p><b>15. Care Closer to Home (CC2H)</b>                      CC2H remains a key transformational change for Clinical Commissioning Groups (CCG’s). A key aim of CC2H is to develop an integrated community based health care service for all including the frail, vulnerable, older people and end of life care. The programme has critical inter-dependencies with the two hospital services programmes (Righty Care Right Time Right Place and Meeting the Challenge). The CC2H contract is delivered by Locala and GHCCG is the lead commissioner.</p>	<p>7 February 2017 – The Panel considered an update on the implementation of the programme and received the February 2017 copy of the Locala Quality Dashboard.</p> <p>Areas that the Panel has agreed to focus on include:</p> <ul style="list-style-type: none"> <li>• Maintaining an overview of progress of the programme;</li> <li>• Assessing the effectiveness of CC2H in supporting the two hospital services programme with a particular focus on the changes taking place across Mid Yorkshire Hospitals Trust and the progress being made in reducing demand in hospital services provided by Calderdale and Huddersfield NHS Foundation Trust.</li> </ul> <p>In addition panel members will need to undertake a further review of the Locala Quality Dashboard to identify if there are any themes they wish to focus on.</p>
<p><b>16. Health and Wellbeing Board – Better Care Fund (BCF)</b>                      The BCF provides a significant financial</p>	<p>Approach to assessing this item to be confirmed.</p>

<b>FULL PANEL DISCUSSION</b>	
<b>ISSUE</b>	<b>APPROACH AND AREAS OF FOCUS</b>
incentive for the integration of health and social care. CCG's and LA's are required to pool budgets and agree an integrated spending plan on how they will use their BCF allocation.	
<p><b>17. Interim Changes to hospital services</b></p> <p>To scrutinise any interim changes to hospital services that the Calderdale and Huddersfield NHS Foundation Trust (CHFT) are considering prior to reconfiguration</p>	The Panel will need to monitor the reviews that CHFT are currently undertaking on inpatient provision of Cardiology, Respiratory and Elderly Medicine,
<b>LEAD MEMBER BRIEFING ISSUES</b>	
<b>ISSUE</b>	<b>AREAS OF FOCUS</b>
<b>18. Care Act 2014</b>	Lead Member to maintain an overview of the implementation of the reforms on the Council including impact of financial challenges and rising demand; and workforce challenges
<b>19. Deprivation of Liberty Safeguards</b>	Lead Member to receive an update report and subject to information received consideration to be declaring this item complete.
<b>MONITORING ITEMS</b>	
<b>ISSUE</b>	<b>AREAS OF FOCUS</b>
<b>20. Tuberculosis (TB) in Kirklees</b>	<p>Following an update in April 2016 the Panel agreed to continue to monitor TB in Kirklees to include arranging a further update to cover:</p> <ul style="list-style-type: none"> <li>• Looking at the work being undertaken to reduce TB rates in Bradford and Leeds and to highlight examples of good practice.</li> <li>• Getting clarification on staffing ratios for the current TB nursing establishment as per the recommendations from the Royal College of Nursing.</li> <li>• Receiving an action plan on the work being undertaken in Kirklees to reduce the high levels of TB in the borough</li> </ul>
<b>21. Review of Mental Health Assessments</b>	The Panel will need to agree a time line for reviewing progress of the recommendations of the Ad-hoc Panel following the presentation of the report that to Cabinet at its meeting that was held 25 July 2017.

**Name of meeting: Overview and Scrutiny Management Committee**

**Date: 18 September 2017**

**Title of report: Update on Preparations for Winter Flooding**

**Purpose of report**

To provide an update on actions from the previous annual scrutiny assessment of the Local Flood Risk Management Strategy (LFRMS) and to report on preparedness for the forthcoming winter period

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A	
Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a>	N/A	
The Decision - Is it eligible for call in by Scrutiny?	N/A	
Date signed off by <u>Strategic Director</u> & name	06/09/17	Naz Parkar
Is it also signed off by the Service Director for Finance, IT and Transactional Services?	04/09/17	Debbie Hogg
Is it also signed off by the Service Director for Governance and Commissioning?	06/09/17	Julie Muscroft
Cabinet member <a href="#">portfolio</a>	Cllr Mc Bride and Cllr Khan	

**Electoral wards affected: All**

**Ward councillors consulted: None**

**Public or private: Public**

**1. Summary**

***Update on Recommendations from the Jan 2017 Flood Strategy (LFRMS) scrutiny review:***

- Progress continues to be made in implementing the LFRMS action plan but some actions continue to be difficult to resource, particularly around community engagement.
- Scrutiny asked for feedback on the Calderdale Volunteer Project and a short report is attached at Appendix 1.
- Scrutiny asked for information on member engagement work and the pilot work. A short report is attached at Appendix 2.

***Preparations for Winter Flooding:***

- Following the December 2015 floods, the Council has reassessed its ability to support communities before and during a flood event and developed a new council policy and operational plan. The plan ensures that a 24/7, 365 days a year operational resource is available to be mobilised to key, high risk sites across the district. The resources will be attend in advance of flooding and relay information on site conditions back to the operational centre, as well as providing a Council contact point for the local community. The plan has a number of escalating

actions that the council can take in response to forecast flooding, with the actions triggered by a joint decision between the Emergency Planning and Flood Management teams. The plan has been assessed under both test and real rainfall events and will continue to be refined.

- The council has changed its approach to highway gully emptying to a demand management one. Previously, all road gullies in the district were emptied with the same frequency (once annually). Routes have now been altered to prioritise those gullies on the winter gritting routes, to be emptied twice yearly, and to respond reactively to reports of blocked gullies on all other roads.
- A programme of assessments and upgrades to trash grilles protecting highway culverts is continuing.
- A 6 year programme, funded by a £1.1 million grant from the Environment Agency, has commenced to repair and maintain the original capacity of old culverts. The culverts are all in critical locations where residential properties are at risk should the culverts block/collapse.

## 2. **Information required to take a decision**

For information only.

## 3. **Implications for the Council**

### 3.1 **Early Intervention and Prevention (EIP)**

None

### 3.2 **Economic Resilience (ER)**

The actions outlined in the report address flood risk issues that impact local communities and businesses, protecting infrastructure and people

### 3.3 **Improving Outcomes for Children**

None

### 3.4 **Reducing demand of services**

Information sharing and the encouragement of self-help is a priority in the LFRMS. A demand management led gully emptying service will make better use of limited resources and capital investment in drainage infrastructure will reduce future maintenance demands

### 3.5 **Legal/Financial or Human Resources**

None

## 4. **Consultees and their opinions**

None sought

## 5. **Next steps**

To continue to implement the LFRMS and report progress to Scrutiny in the annual review.

## 6. **Officer recommendations and reasons**

Members are asked to note the report

7. **Cabinet portfolio holder's recommendations**  
Cllr Mc Bride has no comments on the report.
  
8. **Contact officer**  
Tom Ghee, Flood Management  
Tel: 01484 221000  
Email: [tom.ghee@kirklees.gov.uk](mailto:tom.ghee@kirklees.gov.uk)
  
9. **Background Papers and History of Decisions**  
Flood Strategy review – January 2017  
<https://democracy.kirklees.gov.uk/ieListDocuments.aspx?CId=135&MId=5057>
  
10. **Assistant Director responsible**  
Paul Kemp, Service Director  
Tel: 01484 221000  
Email: [paul.kemp@kirklees.gov.uk](mailto:paul.kemp@kirklees.gov.uk)

### **Working with partners and the local community to deliver areas of the Local Flood Risk Management Strategy (LFRMS) action plan – a report on the Calderdale approach**

Some of the actions in the Council's LFRMS action plan are resource intensive

- recording drainage and other water assets,
- collecting information from residents and businesses,
- sharing information on flood risk with individuals and local communities,
- identifying opportunities for multiple, small-scale projects at a catchment scale and working with landowners to deliver them
- identify the highest risk culverts and open watercourses and associated maintenance requirements
- identify highest risk private flood defence/drainage assets and work with owners to maintain them

The Council delivers some of these actions in a prioritised way through flood management officers but is unable to resource much of the work required.

**Calderdale Council** have suffered multiple, extensive flooding in the Calder valley in recent years which has generated a culture of community interest and self-help. Community flood groups in the settlements along the valley have been established for a number of years and have recently been coordinated, with the support of national funding, to identify and deliver local interventions to use the natural landscape to retain rainfall in the higher catchment. The "Slow the Flow Calderdale" project energises the local communities at risk of flooding to provide an emergency response resource when required and to assist in the collection of data.

Observations:

- The community groups have formed naturally as flood events have occurred and it's clear that the groups develop locally with residents and business with a collective interest in helping themselves
- The groups are volunteer-based, requiring little financial support to operate. A simple website and extensive use of social media are the main mechanisms for exchanging ideas and organising programmes of work
- Calderdale Council have £1million (£800k gov grant/£200k council) to carry out natural flood management (NFM) initiatives, much of it coordinated through, and carried out by, local community groups. A dedicated council officer role has been created to coordinate and manage the project.

#### **The Approach in Kirklees?**

- **We try and encourage self- help.**

We benefit from a little luck in recent years that the rainfall event that would trigger widespread flooding in our most vulnerable communities (Marsden, Milnsbridge, Holmfirth, New Mill, Leeds Road (Hudds), Mirfield and Ravensthorpe) hasn't occurred. Flood risk isn't real to people until flooding occurs and it's difficult to engage with at-risk communities that haven't yet suffered flooding. Our community engagement approach is to target the higher risk communities, convey the level of risk, offer advice on flood resilience/resistance works and encourage local responsibility for drainage features.



- **We support local interest groups where we can.**

Following a number of flood studies in the Dearne Valley (The part of the district that drains to the Don rather than the Calder) we are currently working with a local community group who have an interest in the ecological status/improvement of the river Dearne. The intention is to use our flood studies to identify works that complement the group's interests but delivers our flood mitigation measures. Eg a recent natural flood management report for the Upper Dearne has identified locations where tree-planting, improved ground infiltration and "leaky dams" may have an impact in reducing peak flows in the river.

- **Develop a better understanding of local flood risk that we can share**

We continue to carry out a programme of flood risk studies in the highest risk areas to identify schemes or initiatives that may be affordable and effective. Where physical measures are not affordable or feasible, we will share the outcomes of reports and surveys with affected communities.

We have a longer term aspiration to collect detailed knowledge of local flood risk and to present it to local members, businesses and communities in a way that is easily understood and useful.

### **Summary**

The catalyst for the community volunteer movement in Calderdale has clearly been the repeated flooding that has occurred in the last 5 years. The support has been sustained and encouraged by the award of government funding to support projects that can be delivered by the volunteer groups.

It is difficult to mobilise at-risk communities in Kirklees when they have yet to experience flooding and, at the moment, we continue to be opportunistic and engage with existing community groups where we can.

### Member Engagement on Drainage and Flood Risk Issues

#### Background

Every ward in the district has varying degrees of flood risk, from rivers, small watercourses and from overland flows. Every ward has the legacy of old drainage systems, including culverted watercourses, mill races and mill ponds (often abandoned). Responsibility for, and ownership of, drainage features is complex. Feedback from a number of members has highlighted an interest from them to be better informed in relation to the main drainage and flood risk issues in their ward.

#### Pilot Project

The Council holds an increasing amount of information on drainage systems and flood risk and there are a number of ways in which it can be shared. A pilot project is currently underway that provides a bespoke ward-based summary of the main drainage and flood risk issues in the ward. The information will be provided in pdf but can be printed as an A3 leaflet. The leaflet would contain:

- A general overview of the natural catchment in the ward, drainage provision, recent flood history and predicted flood risk
- Roles and responsibilities for water management will be explained
- An overview map of the main features, issues etc
- Detailed maps of the main communities in the ward where flood risk is highest. The maps would include:
  - The risk from river flooding
  - The risk from surface water flooding
  - Reservoirs/mill ponds in the area
  - Main rivers and minor watercourses (both open stream and culverted)
- A statement on how the council is managing flood risk in the ward, to include:
  - Previous or planned flood studies
  - Works carried out, or planned, to manage flood risk
  - Community engagement exercises and information
  - Its role in managing surface water drainage on new development sites
- Contact details for council officers and external partners

It is proposed that two pilot wards are chosen, Holme Valley South and Newsome, to attract consultation feedback from wards that differ in hydrological character.

#### Programme

Once a template has been developed and the level of content agreed following consultation on the pilot, it is proposed to deliver ward based information across to all 32 council wards over the next 2 years.

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

5 SEPTEMBER 2017 - 31 JANUARY 2018

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

# INDEX

ITEM	PAGE NO
NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS.....	2
CHILDREN .....	5
ECONOMY .....	6
CORPORATE.....	7
ADULTS AND PUBLIC HEALTH .....	10
STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES.....	11

**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard

Deputy Leader of the Council – Cllr Shabir Pandor

Adults and Public Health – Cllr Viv Kendrick & Cllr Cathy Scott

Children – Cllr Erin Hill & Cllr Masood Ahmed

Corporate (Place, Environment and Customer Contact Services) – Cllr Graham Turner & Cllr Musarrat Khan

Economy (Strategic Planning, Regeneration and Transport) – Cllr Peter McBride

Economy (Strategic Housing, Regeneration and Enforcement) - Cllr Naheed Mather

Strategy and Strategic Resources, New Council and Regional Issues – Cllr David Sheard & Cllr Shabir Pandor

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>CHILDREN</b>			
<p><b>Children's Services Improvements</b></p> <p>This report will set out proposals in relation to Children services to strengthen existing arrangements and IT requirements</p>	Cabinet 19 September 2017	Debbie Hogg debbie.hogg@kirklees.gov.uk	
<p><b>Final decision on changes to specialist provisions for children with special educational needs.</b></p> <p>The report seeks a final decision following the statutory notice period on proposals</p> <ul style="list-style-type: none"> <li>• Create 12 new transitional places at Windmill Church of England Voluntary Controlled Primary School for children with complex communication and interaction needs</li> <li>• Decommission 12 transitional places for children with speech, language and communication needs (SLCN) at Ashbrow School</li> </ul>	Cabinet 17 October 2017	Mandy Cameron, Head of Education, Inclusion & Safeguarding mandy.cameron@kirklees.gov.uk	
<b>Schools and Settings Formal Partnership Approach</b>	Cabinet 17 October 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-	May 2016

<p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>		<p>anne.sanders@kirklees.gov.uk</p>	
<b>ECONOMY</b>			
<p><b>Ashbrow Housing Site – Contract and Land Disposal</b></p> <p>The report will seek authority for the Council to enter in to a contract with a development partner for the Ashbrow Housing site, and dispose of the land to that partner</p>	<p>Cabinet 19 September 2017</p>	<p>Liz Jefferson liz.jefferson@kirklees.gov.uk</p>	<p>April 2017</p>
<p><b>Requests for funding from the Property Investment Fund</b></p> <p>To consider two requests for funding from the Property Investment Fund to support schemes at 103 New Street, and Kingsgate, Huddersfield extension</p>	<p>Cabinet 17 October 2017</p>	<p>Jenny Bryce-Chan Tel: 01484 221000 jenny.bryce- chan@kirklees.gov.uk</p>	



<p><b>Council Taxbase and CTR Scheme for 2018</b></p> <p>Separate report to look at the CTR scheme and options moving forward, (Universal Credit changes, Universal Credit income, welfare reforms, review of protected groups and other schemes options; a separate consultation is to be undertaken for CTR).</p>	<p>Cabinet 21 November 2017</p>	<p>Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk, Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	
<b>CORPORATE</b>			
<p><b>Bereavement Services – Fees and Charges</b></p> <p>To seek approval for the development of future business models and charging structures for Bereavement Services.</p>	<p>Cabinet 19 September 2017</p>	<p>Sarah Durdin sarah.durdin@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Update of the Medium Term Financial Plan 2018-22</b></p> <p>To consider the updated Council medium term financial plan based on most current national and local intelligence to inform medium term cost and funding forecasts</p>	<p>Cabinet 19 September 2017</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p>	<p>Assistant Director, Physical Resources and Procurement 17 October 2017</p>		<p>April 2015</p>

A report seeking approval to delegate authority for disposal of surplus land and property			
<p><b>Proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</b></p> <p>To consider proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</p>	Cabinet 17 October 2017	Martin Gonzalez, Development Manager martin.gonzalez@kirklees.gov.uk	June 2017
<p><b>Corporate Financial Monitoring Report - Quarter 2 for 2017-18</b></p> <p>To consider the second quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Half yearly monitoring report on Treasury Management Activities 2017-18</b></p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017

To consider the treasury management activities for the period 1 April to 30 September			
<b>Government Funding Settlement 2018-19</b>  To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan	Cabinet 23 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<b>Rent &amp; Service Charge Setting for Housing Revenue Account Properties for 2018-19</b>  To consider and approve the rent setting policy for 2018-19 in relation to Housing Revenue Account Properties	Cabinet 23 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk, Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk	June 2017
<b>Council Annual Budget Report 2018-22 incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b>  To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles	Cabinet 30 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017

<p><b>Corporate Financial Monitoring Report - Quarter 3 for 2017-18</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 20 February 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 15 May 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<b>ADULTS AND PUBLIC HEALTH</b>			
<p><b>Proposals for changes to All Age Disability services</b></p> <p>To update Cabinet on the results of the consultation with service users and the wider public on potential changes to a number of services affecting children and</p>	Cabinet 19 December 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	June 2017

<p>adults with disabilities and their carers, as well as home to school transport for all eligible children. To seek approval for proposals for changes to these services, following the consultation.</p>			
<p><b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b></p>			

This page is intentionally left blank

## Overview and Scrutiny Management Committee

### Agenda Plan 2017/18

#### Membership:

<b>Councillor Julie Stewart Turner</b>	<b>Chair of Overview and Scrutiny</b>
<b>Councillor Gulfam Asif</b>	<b>Lead Member Corporate</b>
<b>Councillor Cahal Burke</b>	<b>Lead Member Children</b>
<b>Cllr Liz Smaje</b>	<b>Lead Member Health and Adult Social Care</b>
<b>Cllr Rob Walker</b>	<b>Lead Member Economy and Neighbourhoods</b>

**Officer Support: Penny Bunker**

<b>Date of Meeting</b>	<b>Issues for Consideration</b>	<b>Officer Contact</b>
Monday 3 July 2016  Meeting Room 1	Appointment of Co-optees - 2-018.18  Overview and Scrutiny 2017/18  Schedule of Meetings for OSMC	Penny Bunker

<p>Monday 18 September 2017</p> <p>Council Chamber</p>	<p>Statutory Meeting – Update on Preparation for Winter Flooding (10.30)</p> <p>Approval of Panel Work Programmes</p> <p>Lead Members Update report</p> <p>Forward Plan of Key Decisions</p> <p><b>Informal:</b></p> <p>Bus gates evaluation report (pre decision scrutiny)</p> <p>Scrutiny Panel – Busgates</p>	<p>Tom Ghee Cllr Peter McBride</p> <p>Lead Members</p> <p>Lead Members</p> <p>Paul Kemp / Richard Hadfield</p> <p>Penny Bunker/ Cllr J Stewart- Turner</p>
<p>Monday 27 November 2017</p> <p>Council Chamber</p>	<p>Statutory Meeting – Crime and Disorder - follow up on previous discussion including</p> <ul style="list-style-type: none"> <li>• Kirklees Gangs Strategy and</li> <li>• Ward Councillors involvement in community cohesion</li> </ul> <p>Leader / Deputy Leader portfolio priorities</p> <p>Update on Regional Issues</p> <p>Lead Members update report</p>	<p>Carol Gilchrist</p> <p>Cllr D Sheard / Cllr S Pandor</p> <p>Cllr D Sheard ( Nick Howe)</p> <p>Lead Members</p>
<p>Monday 15 January 2018 (tbc)</p>	<p>Flood Risk Management Plan and progress against action plan (Statutory meeting 2)</p> <p>Lead Members Update reports</p>	<p>Cllr McBride / Tom Ghee</p>



Monday 12 March 2018 (tbc)	Statutory Meeting – Crime and Disorder – Community Safety Plan / local crime indicators  Lead Members Update reports	Carol Gilchrist  Lead Members

This page is intentionally left blank